

ALEXANDER HAMILTON SCHOOL

Updated September 2011

PICK-UP AND DROP-OFF SAFETY RULES

MORNING DROP-OFF

- The morning drop-off is used as a Drop & Go. All children should have their belongings so they can easily exit their vehicle **without hesitation**. No parent should get out of his or her car for any reason.
- **Pull all the way up** until you reach the 3rd & 4th grade doors. Do not stop in front of the main doors or halfway around the loop unless all cars in front of you are stopped.
- All children should exit onto the walkway, **never** in the street.
- Once your child has exited your vehicle, please wait for the car in front of you to move, and then follow in an orderly fashion. **Do not go around other vehicles.**

AFTERNOON PICK-UP

DRIVING IN AND OUT OF THE PARKING LOT WILL NOT BE ALLOWED FROM 3:15 TO 3:30. IF YOU CHOOSE TO PARK YOUR CAR, YOU MUST BE PARKED BY 3:15. PLEASE DO NOT PARK IN THE LOT IF YOU NEED TO LEAVE BEFORE 3:30. NO CARS WILL BE ALLOWED TO PULL OUT OF THE LOT UNTIL ALL CARS EXIT THE LOOP.

- There will be two lanes of cars going through the driveway. The right-hand lane is for parents waiting to pick up their children. The left lane is a **moving** lane and should only be used if you have already picked up your child.
- If you are waiting for your child in the pick-up area, you **must** move your vehicle up as the person in front of you leaves (others behind should follow.)
- **Do not leave your vehicle for any reason while you are in our driveway.**
- Children will only enter your vehicle once you approach the school and are in front of the school. Do not wave to your child to leave the curb and step into the street. Our safety patrol officers have been instructed not to allow children to cross into a driving lane to get into your car.

NO DOUBLE PARKING in our parking lot. If no spots are available, please park on the street.

NO PARKING in Staff Parking Lot from 8 a.m. to 3:30 p.m.

NO LEFT TURN when you are exiting our grounds.

If someone other than you picks up your child, please advise them of the rules.

Students should walk along our walkways. They should **NEVER** use the parking lot as a walkway and **NEVER** cross in between vehicles!! Please speak with your children about this rule.

KINDLY RESPECT OUR 5TH GRADE SAFETY PATROL-THEY ARE THERE TO ASSIST.

